



Pilgrim Leader Detailed Briefing Notes:

The Pilgrim Leader will be the key to the success of each Pilgrim Journey.

The Pilgrim Leader will need to coordinate and guide the group throughout the experience.

To assist in this we have outlined a few key considerations:

1. It will be up to the Pilgrim Leader to:
 - communicate all information to the Pilgrims
 - distribute the Pilgrim Packs in advance
 - remind Pilgrims to read thoroughly through the Pilgrim Passports
 - emphasise the requirement for Pilgrims to bring photographic identification
2. The Pilgrim Leader must keep a proper list of Pilgrims, recording names, titles, addresses, postcodes, best contact numbers and e-mail addresses; attendance at the Pilgrim Point (and if travelling by coach, on board before and after the event) should be checked against this
3. The Pilgrim List must be sent to the Diocesan Coordinator by 6th September so that they can be collated and forwarded to the Catholic Bishops' Conference in time for them to be available on site; the list can be supplied electronically or as a hard copy; it must be signed and dated by the Pilgrim Leader (electronically will be acceptable) to establish that all Pilgrims present no known risk to the event and the safety of those attending the event
4. Pilgrim Leaders should arrange a time for the group to meet and should advise Pilgrims what to do if they cannot make it; the Pilgrim Leader must check the group onto the coach or before the public transport journey and issue the Pass devices
5. Coaches will have to leave at the given departure time and no delay will be possible under any circumstance
6. The final Pilgrim List should provide all details for the Pilgrim Leader including a mobile number available continually in case of any emergencies or changes
7. If the Pilgrim Leader cannot make the pick-up the group should depart and then report to the Accreditation Point on site where arrangements will be made to deal with the situation
8. If Pilgrims have forgotten their access Passes the Pilgrim Leader and the individual should go to the Accreditation Point at the venue



9. Extreme emergencies should be reported using the mobile number **07531143860**. Please note that this number will only be in use for the 48 hour period before and after the events
10. The Pilgrim Leader should gather the group for a moment of prayer before the journey; hopefully the Parish Priest could lead this; there are many possibilities in the Magnificat which all Pilgrims should bring with them
11. Details of group arrangements should be recorded on the Pilgrim Passport or Pilgrim Pass
12. Pilgrims should bring the Pilgrim Packs for picnics and to use as a flag or an emergency sitting or kneeling mat
13. The Pilgrim CD should be used for the journey
14. Information for site arrangements are contained in the Pilgrim Passport
15. Liturgical information is provided in the Magnificat;

The Hyde Park Vigil will commence at 2pm; gates open from 1pm

The Mass of Beatification will commence at 10 am; all Pilgrims should assemble all should be ready to begin prayer from 8am; Morning Prayer will be broadcast live on BBC Radio 4
16. In order to ensure all Pilgrims all equally share in the enjoyment of the celebrations please remember that umbrellas and banners can restrict the view of others. Additionally if you bring a chair be aware of those around you and any space restrictions. Please be considerate when using these items particularly once the Pope Benedict has arrived.
17. The Pilgrim Leader should identify group meeting points on site and a meeting point for departure
18. It would be appropriate to conclude the return journey with a prayer, perhaps again led by the Parish Priest at the Pilgrim Point
19. If there are comments or enquiries after the journey please e-mail Gerry Kehoe, the Operations Manager for the Papal Visit on Gerry.Kehoe@CBCEW.org.uk by the end of the following week